



Minutes

Meeting:	TriMet Board of Directors Regular Board Meeting	Date:	June 28, 2023
		Time:	9:00 a.m.
Board Members Present:	Keith Edwards Ozzie Gonzalez LaVerne Lewis Kathy Wai Thomas Kim Tyler Frisbee	Board Members Absent:	

TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at trimet.org/meetings/board.

Director Gonzalez called the business meeting to order at 9:18 am.

1. Committee Reports

Committee on Accessible Transportation (CAT) – Director Edwards shared that CAT had their annual luncheon where they celebrated the last year’s accomplishments. General Manager Desue was present at the luncheon and shared his gratitude for the committee and their work.

Metro Policy Advisory Committee (MPAC) – Director Kim shared highlights from the May 24, 2023 MPAC meeting. The agenda consisted of an update from Metro on the Oregon Housing Needs Analysis and on the High Capacity Transit Strategy. The next MPAC meeting takes place June 28.

Accountability Committee –Director Kim provided a summary of the June 6, 2023 Accountability Committee meeting. The June meeting agenda consisted of a review of Accountability website statistics, a look at the new HB2017 portion of the Accountability site and an audit of the Accountability and Transparency website. The next Accountability Committee meeting takes place in December 2023.

Transit Equity Advisory Committee (TEAC) – Director Wai provided an overview of the June 13, 2023 TEAC meeting. Items on the agenda included a system update from staff on an RFP process, an update on the outcome of the fare proposal as well as an update on the Better Red Project. The committee also received updates from Metro on the High Capacity Transit Strategy, from TriMet staff on Transit Oriented Development (TOD) work and from the Fare Subsidy Workgroup regarding their first meeting.

Crash Advisory Committee –Director Lewis provided background and history on the Crash Advisory Committee in addition to a summary of the committee’s June 6 meeting. The agenda consisted of discussing and reviewing five pedestrian crashes as well as a draft of recommendations that

summarize the committee member input. Metro also provided a presentation on Metro Zero, an approach to ending traffic fatalities. The next Crash Advisory Meeting is scheduled for November 8, 2023.

2. General Manager Report

State of TriMet

Mr. Desue noted that TriMet is nearing the start of its next fiscal year. He expressed that this is the time to look forward as well as a time to reflect on how we reached the point we are at today, where we are heading and how we plan to get there. Mr. Desue then introduced a video to present the current state of TriMet. The video can be viewed as part of the June 28 meeting recording in the board meeting archives at www.trimet.org. Mr. Desue continued to explain that more will be shared in the coming year in regards to a roadmap for the future for both TriMet and the amazing community we serve, which has been named Vision 2030.

May 2023 Ridership

Mr. Desue provided an update on ridership for the month of May. TriMet provided just over five million trips in May, reflecting a nearly 16% increase in riders over the same period last year. System-wide weekly ridership is at about 62% of where it was before the pandemic.

Safety and Security Awards

Mr. Desue shared that the America Public Transportation Association (APTA) has honored TriMet with two gold awards. These awards recognize efforts we as an agency along with our Safety and Security Division have made to develop and adopt proactive safety and security programs and projects. TriMet is one of nine agencies to be honored in 2023. Mr. Desue detailed that each nomination was evaluated based on effectiveness, benefit, innovation and transferability to other transit agencies. TriMet's award-winning innovations and efforts were acknowledged as industry-leading tools that our peers may look to emulate in the future. We were honored with APTA's Rail Security Gold Award for our "Reimagined Security Program". The program has roots in our agency-wide Reimagining Public Safety and Security on Transit initiative, which first launched in 2020. Mr. Desue continued to say our Reimagined Security Program draws on a "community engagement first" approach with a diversified and expanded security team. Among the team is our Customer Safety Supervisors, contract security officers and our Safety Response Team. Our Safety Response Team is definitely drawing the attention of other transit agencies as members with lived experiences connect people on and near our transit system with social services. Since the start of 2022, we have more than doubled our non-police security presence, along with our strong partnership with the Multnomah County Sheriff's Office. As our law enforcement lead for Transit Police, the sheriff's office developed a new violence reduction strategy that is taking criminals off the streets and off our transit system. TriMet's Reimagined Security Program led to a 14% drop in calls for police service in 2022 and a 40% decline in incidents targeting our frontline employees. Mr. Desue detailed the second APTA gold award, which was for a Rail Safety project that is currently underway and one the FTA has identified as a Safety Research Demonstration for the transit industry. The project is using cameras and video analytic data at rail grade crossings to catalog human behavior and movement, then comparing that with TriMet's infrastructure, operating environment and reported incident data. Mr. Desue explained that with this information, TriMet's Safety team is creating a Risk Ranking Tool to prioritize investments in rail grade crossing safety improvements. The awards were presented at the APTA 2023 Rail Conference in Pittsburgh and Mr. Desue said he happily stood with

Chief Operating Officer Bonnie Todd and Chief Safety Officer Andrew Wilson as well as other Safety and Security Staff to accept them. Mr. Desue said this honor is shared with an outstanding team that extends far beyond the leaders who were able to be there in person. He thanked all TriMet employees who helped bring these award-winning efforts together with relentless focus on the safety and well-being of others.

Operators of the Year

Mr. Desue introduced Kit Freeman, TriMet Bus Operator of the Year and Victoria Jeffrey, TriMet Mini-Run Bus Operator of the Year. Ms. Freeman has been a bus driver for TriMet for four years, is a customer favorite and her on-time performance is great than 94%. Ms. Jeffrey joined TriMet as a part-time bus driver fifteen years ago, is another customer favorite and currently has multiple months of perfect attendance. Rail Operator of the Year, John Kim, was unable to attend the board meeting. Mr. Desue explained TriMet's operators of the year are selected by their peers and these three are among our best of the best. They have set high standards of excellence in safety, performance and customer satisfaction. We are so grateful for their hard work and dedication to our riders and the community.

Resolution Honoring Lori Irish Bauman and Resolution Honoring Dr. Linda Simmons

Director Gonzalez read aloud both the Resolution Honoring Lori Irish Bauman and the Resolution Honoring Dr. Linda Simmons.

Action: Director Kim moved for approval of both Honorary Resolutions. Director Lewis seconded the motion. The motion passed with unanimous approval.

3. Consent Agenda

- Approval of Board Meeting Minutes for May 24, 2023
- Approval of a Resolution directing that the reading of all ordinances be by title only.
- Resolution 23-06-21 – Authorizing a Contract Modification with HMI Oregon Dealership, Inc. DBA PacificWRO
- Resolution 23-06-22 – Authorizing a Contract Modification with Technology Integration Group (TIG) for Procurement, Implementation, Installation and Warranty Services for Mobile Access Router
- Resolution 23-06-23 – Authorizing a Modification of TriMet's Public Art Policy

Action: Director Edwards moved for approval of the Consent Agenda. Director Kim seconded the motion. The motion passed with unanimous approval.

4. Contract Resolutions

Resolution 23-06-24 – Amending the Funding Policy for the TriMet Defined Benefit Plan for Management and Staff Employees

Mr. Desue discussed Resolution 23-06-24. If approved with these revisions, the Plan will give TriMet staff and the trustees more flexibility and ability to respond quickly to changes in the investment markets and interest rates. The revisions will allow the Plan's trustees to adjust funding levels to avoid "overfunding" in the Plan. The five most substantial revisions are listed within the text of the resolution. These revisions only affect the Plan for Management and Staff Employees. The Plan for Bargaining Unit for union employees is unchanged at this time. This proposal has no immediate impact on TriMet's operating budget.

Action: Director Edwards moved for approval of Resolution 23-06-24. Director Lewis seconded the motion. The motion passed with unanimous approval.

Resolution 23-06-26 – Declaring the Necessity to Acquire Property for the Park Avenue Parking Garage

Mr. Desue discussed Resolution 23-06-26. When TriMet acquires property by purchase or through eminent domain, Oregon law requires the Board to declare the necessity and the purpose for the property. This is the purpose of the resolution to come before you regarding the expansion of the SE Park Avenue Parking Garage. At the April 26th meeting earlier this year, the Board authorized a Design/Build contract with Skanska USA for the parking garage project. For this project, TriMet needs only to acquire a temporary construction easement on an adjacent parcel owned by the Portland-Milwaukie Elks Lodge. This is the same parcel of property that we leased from the Elks for overflow parking from the garage before the pandemic. If the Resolution is approved and TriMet negotiates an agreement with the Elks, we will use the property for a period of approximately sixteen months for construction parking and staging. Payment for the temporary easement is included in the project budget.

Action: Director Kim moved for approval of Resolution 23-06-26. Director Frisbee seconded the motion. The motion passed with unanimous approval.

Resolution 23-06-27 – Authorizing a Contract Modification with Stantec Architecture, Inc. (Stantec) for Design Services for the Fourth Bus Base Facility Project

Mr. Desue discussed Resolution 23-06-27. If approved, this Resolution sets into motion the full design of our Fourth Bus Operations facility. TriMet purchased a thirty acre property on Northeast Columbia Boulevard in 2018 for future service needs; housing more buses including zero-emissions buses. The site was previously used as a heavy equipment maintenance facility. Initially it was believed some of these structures on-site could be repurposed and converted for bus maintenance and operations. The aim was to minimize construction costs and meet an expedited timeline for expanding TriMet's bus fleet. The project was put on hold during the COVID-19 pandemic before being revived in summer 2022. We have now determined that renovation or temporary use of the existing buildings is not going to be feasible for our ongoing needs and extensive work at the site is needed. The Project now requires renovation or demolition of existing structures, installation of utilities and a storm water system, construction of a bus maintenance facility, an operations building, infrastructure for zero-emission buses and other site work. Design is currently at 5% and will require another two years with the intent to begin construction in 2026 and have the facility up and running in 2029. That is necessary to meet projected service needs as well as to provide overflow space while our main bus Operations and Headquarters on Southeast Center Street is renovated to accommodate zero-emission buses. The Board previously approved a \$5.69 million contract with Stantec for initial design services. Stantec continues to be the most knowledgeable and qualified design professional for the project. TriMet has renegotiated a new contract amount for the revised scope of work. This resolution requests authorization of \$22 million in additional funding for Stantec to complete the revised design work. The total contract amount is included in the Engineering, Construction and Planning Division Budget. Stantec has a workforce that is 21% minority and 35% female. It has a goal of using DBE subcontractors for 26% of the work and has achieved 25% so far.

Action: Director Kim moved for approval of Resolution 23-06-27. Director Edwards seconded the motion. The motion passed with unanimous approval.

Resolution 23-06-28 – Authorizing an Exemption from Competitive Bidding Requirements for a Public Improvement Contract for Construction Services for the Willamette Shore Line Trolley Trestle Repair Project

Mr. Desue discussed Resolution 23-06-28. The Willamette Shore Line Trolley is owned by a consortium of four partners: The cities of Portland and Lake Oswego, Metro, and TriMet. One of TriMet's roles in this partnership is to provide routine inspections of the corridor where the trolley runs. When issues arise, it is TriMet's responsibility to oversee the implementation of solutions. This can include design, permitting and construction activities. This particular resolution looks to the Board for an exemption to competitive bidding requirements for the repairs required by this project. If approved, TriMet would pursue a competitive Request for Proposals. This would allow for consideration of experience in similar work, in addition to price, when selecting the contractor. We believe this project is unique. Board approval of the resolution will allow TriMet to select a contractor with the skill and demonstrated ability to handle this highly specialized railroad repair work while managing tight timelines within a strict budget. The cost of the work is included in the FY24 Engineering, Construction and Planning budget.

Action: Director Gonzalez convened the TriMet Contract Review Board, comprised of the TriMet Board of Directors, to take action on this resolution. Director Kim moved for approval of Resolution 23-06-28. Director Edwards seconded the motion. The motion passed with unanimous approval.

Resolution 23-06-29 – Authorizing an Exemption from Competitive Bidding Requirements for a Contract for Construction Manager General Contractor (CMGC) Services for the Banfield Track Rehabilitation Project

Mr. Desue discussed Resolution 23-06-29. This resolution requests an exemption from the competitive low-bid process. This will allow for a competitive Request for Proposals for a Construction Manager/General Contractor (CM/G) for improvements along a critical stretch of the MAX system. The section between the Lloyd neighborhood and Gateway Transit Center, what we often refer to as the Banfield corridor, is our oldest light rail corridor. It was constructed for the first ever MAX line but now carries riders on three MAX lines; the Blue, Green and Red lines. As many as half of the wooden timber rail ties in the area date back to the original launch of MAX need to be replaced in the next few years. We are requesting an exemption to allow for a competitive RFP process primarily due to the need for a large, experienced and specialized track contractor for this project. Securing a contractor with this type of expertise will help TriMet complete as much replacement work as possible with the least interruption to service. The current intention is to do the work during a planned MAX shutdown in early 2024 for the "Better Red Project" to minimize service disruptions. The cost of this work is included in the FY24 Maintenance Budget.

Action: Director Kim moved for approval of Resolution 23-06-29. Director Lewis seconded the motion. The motion passed with unanimous approval.

Resolution 23-06-30 – Authorizing a Contract with Valleyscapes Inc. (Valleyscapes) for On-Call Landscape & Bioswale Maintenance Services

Mr. Desue discussed Resolution 23-06-30. This resolution addresses contracted landscaping services that are required for about 200 locations within TriMet's service district. Those locations are divided

among four zones. This contract would apply to the procurement of services for Zones 2 and 3. The zones cover areas along the MAX Orange Line, a majority of the MAX Yellow Line and sections along the MAX Blue and Red lines. TriMet's initial Request for Proposals brought in four proposals that were deemed non-responsive. Two firms submitted responsive proposals when TriMet re-issued the RFP. Valleyscapes emerged as the top proposer, as the other competitor's high pricing eliminated them from consideration. However, it should be noted that Valleyscapes has a good reputation and relationship with TriMet and its proposal was found to be fair and reasonable. Valleyscapes' has 105 employees and its workforce is 87.6% minority and nearly 3% female. The total contract amount is just over \$2 million for a term of three years. The contract amount is accounted for in the Facilities Maintenance Operating Budget for FY24 through FY27.

Action: Director Gonzalez reconvened the TriMet Board of Directors for the remainder of the business meeting. Director Kim moved for approval of Resolution 23-06-30. Director Edwards seconded the motion. The motion passed with unanimous approval.

Resolution 23-06-31 – Authorizing a Contract with Chown Inc. (Chown) for Locksmith Services (including Master Key Schema Development & Implementation)

Mr. Desue discussed Resolution 23-06-31. The purpose of this resolution is to identify a contractor who will create a completely new Master Key System for TriMet. Under the new system, nearly every keyed entry lock system that is owned and operated by TriMet will be replaced. The primary focus of the new system is key control. This will help ensure that only those who need a key get one and those who do not need one, are not able to get one. It's important to remember that when we talk about keyed entries at TriMet, we're not just talking about doors to our operating facilities. The first priority for this contractor will be to replace the lock and key system on approximately 65 of our light rail substations. Once that part of the work is complete, the focus will shift to employee facilities across our service district. For this contract, TriMet issued a competitive request for proposals. Chown was the only firm to submit a proposal. However, staff believe it will provide the best overall value to TriMet. The proposed contract is for \$2 million and covers a five-year term. The services are budgeted in the Safety and Security Division's operating budget. Chown has 57 employees. About 12.3% identify as minority and 27.1% identify as female.

Action: Director Wai moved for approval of Resolution 23-06-31. Director Edwards seconded the motion. The motion passed with unanimous approval.

Resolution 23-06-32 – Authorizing a Contract with Reece Complete Security Solutions (Reece) for Wayside CCTV Cameras and Associated Technologies and Devices

Mr. Desue discussed Resolution 23-06-32. The purpose of this resolution is to engage a contractor to provide closed circuit television (CCTV) security cameras to TriMet. The contractor will also provide associated devices such as audio equipment, intercoms, strobes used for deterrence, and mobile camera trailers, to enhance our safety and security operations. In addition to the equipment, the contractor will be responsible for its repair and, when needed, its replacement. For this contract, TriMet issued an invitation to bid and received two proposals. Reece submitted the lowest responsive bid, with a proposal nearly \$1 million lower than TriMet's Independent Cost Estimate. This resolution would authorize a contract in the amount of \$2.1 million to Reece... to cover a five-year term. The amount also includes a 15% contingency for potential, unanticipated expenses. The

total is included in the Safety and Security Division's operating budget. Reece has 68 employees. 20.6% identify as minority and the same number – 20.6% identify as female.

Action: Director Kim moved for approval of Resolution 23-06-32. Director Edwards seconded the motion. The motion passed with unanimous approval.

5. Other Business & Adjournment

Board Officer Elections

Consistent with ORS 267, which requires the election of board officers every two years, Director Gonzalez opened the floor for any nominations for the positions of Board Secretary/Treasurer, Vice President and President. Director Kim nominated a slate of candidates to fill these positions; Director Wai for Secretary/Treasurer, Director Lewis for Vice President and Director Gonzalez for Board President. Director Edwards seconded the motion. The motion passed with unanimous approval.

Hearing no further business, President Gonzalez adjourned the meeting at 11:08am.

Respectfully submitted,

Falesha Thrash
Falesha Thrash, recording secretary